Department of Information Culture and Data Stewardship

MLIS Experiential Learning
PITT PARTNERS PROGRAM POSITION DESCRIPTION

Host Site: Duquesne University, Gumberg Library	
Site Supervisor: David Nolfi	***Email/Telephone***: nolfi@duq.edu / 412.396.4931

Position Category: __X__ Academic ____ Children & Youth ____ School

____ Archives ____ Public Health Sciences ____ Other

Time Commitment per week: X__ 10 hours ____ 15 hours

Compensation: *Hourly wage TBD* *Stipend/term $_____*

Public Transportation Accessible: X__ Yes ____ No

Position Overview (1-3 sentences)

The goal of this position is to provide an MLIS student with essential skills and training by completing professional level projects and tasks that align with Gumberg Library's efforts to support health sciences students, faculty, and staff in their research and learning. The Health Sciences Library Intern assists the Health Sciences Librarian in teaching library instruction sessions for undergraduate and graduate students in the Schools of Health Sciences, Nursing, and Pharmacy. The intern also creates research guides and online instruction tools to support health sciences students and the whole campus community.

Essential Job Functions

- Teach library instruction sessions for health sciences students.
- Redesign and maintain web-based pathfinders and subject guides for allied health, nursing, pharmacy, and other subjects.
- Develop online instruction pages and learning objects for students, faculty, and staff.
- Research a new library practice, tool, or information resource and then submit a paper or presentation to a library association publication or conference.

Requirements

- Interest in health sciences/medical or academic librarianship.
- High degree of comfort with web authoring or content management systems.
- Strong written and oral communication skills.

Other Skills/Abilities

- Ability to work independently or in teams.
- Ability to adapt to rapidly changing technology.
- Software skills: presentation software, image editing, and Microsoft Office.