

School of  
**Information Sciences**

Department of Information Culture and Data Stewardship

**MLIS Experiential Learning  
PITT PARTNERS PROGRAM POSITION DESCRIPTION**

<b>Host Site:</b> Crafton Public Library
<b>Site Supervisor:</b> Kathy Robinson <b>Email/Telephone:</b> robinsonk@einetwork.net/412-922-6877
<b>Position Category:</b> <input type="checkbox"/> Academic <input type="checkbox"/> Archive <input type="checkbox"/> Children & Youth <input checked="" type="checkbox"/> Public <input type="checkbox"/> School <input type="checkbox"/> Other
<b>Time Commitment per week:</b> <input checked="" type="checkbox"/> 10 hours <input type="checkbox"/> 15 hours
<b>Compensation:</b> \$ <input type="checkbox"/> Hourly wage    \$ <u>500</u> Stipend/term <input type="checkbox"/> None
<b>Public Transportation Accessible:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Position Overview** (1-3 sentences)

In charge of current teen programs and encouraged to promote new programs. General duties at a small community library.

**Essential Job Functions**

Supervision of the teen programs currently extant and creation of new programs as feasible. Circulation desk interaction with public. Some collection development.

**Requirements**

Willingness to work with teen population. Ability to organize and coordinate various library programs. Ability to work with general public.

**Other Skills/Abilities**

Knowledge of and facility with social media. Ability to learn ILS in use by this library.