**Host Site:** Crafton Public Library

**Site Supervisor:** Kathy Robinson  
**Email/Telephone:** robinsonk@einetwork.net/412-922-6877

**Position Category:**  
- [_] Academic  
- [_] Children & Youth  
- [X] Public  
- [_] School  
- [_] Archives  
- [ ] Other

**Time Commitment per week:**  
- [X] 10 hours  
- [ ] 15 hours

**Compensation:**  
- Hourly wage $7.25  
- Stipend/term $__________

**Public Transportation Accessible:**  
- [X] Yes  
- [ ] No

**Position Overview (1-3 sentences):**
In charge of current teen programs and encouraged to promote new programs. General duties at a small community library.

**Essential Job Functions**
Supervision of the teen programs currently extant and creation of new programs as feasible. Circulation desk interaction with public. Some collection development.

**Requirements**
Willingness to work with teen population. Ability to organize and coordinate various library programs. Ability to work with general public.

**Other Skills/Abilities**
Knowledge of and facility with social media. Ability to learn ILS in use by this library.

NOTE: This position description is not intended to be all-inclusive. Student may perform other related duties to meet the ongoing needs of the host site.